



Little Heath Primary School - Class Teacher Job Description

Main purpose

In addition to:

Fulfilling the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions Document](#).

Meeting the expectations set out in the [Teachers' Standards](#).

The Mathematics leader, under the direction of the Headteacher, will take lead responsibility of the mathematics curriculum to secure:

- High-quality teaching
- Effective use of resources
- Improved standards of learning and achievement for all

Duties and responsibilities

Leading the mathematics curriculum

- Design, develop and regularly review the vision, aims and purpose for the mathematics Curriculum.
- Maintain the mathematics curriculum over time, amending it as required.
- Liaise with other teachers and senior leaders in the process of developing and implementing the curriculum.
- Make sure that the curriculum:
 1. Is well planned, sequenced and relevant
 2. Meets the needs of all pupils
 3. Reflects the requirements of the National Curriculum
 4. Is implemented effectively and consistently across the school
- Establish and manage an appropriate system for assessing progress to ensure the curriculum has a positive impact on pupils' learning.
- Have an overarching responsibility for pupils' achievement and standards in mathematics.
- Keep up to date with national and international developments that may affect Mathematics.
- Contribute to the school's self-evaluation on the effectiveness of the mathematics curriculum, its intent, implementation and impact.

Leading and managing staff

- Hold team meetings on the curriculum in line with the school CPD planner.
- Meet with staff regularly to discuss any aspect of the curriculum, planning, delivery and standards.
- Provide support to staff regarding teaching and learning, resources, and planning in the Curriculum.
- Monitor teaching and learning by visiting lessons, scrutinising books, and talking with pupils to assess how well the mathematics curriculum is being implemented and how well it is delivered across the school.
- Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the curriculum.
- Present to staff, senior leaders, governors and parents (if required) on the curriculum.
- Coach and model team teaching.
- Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises.

Efficient and effective deployment of resources

- Provide support with resources for Mathematics.
- Work with the Curriculum subject leader to ensure that there are links being utilised between Mathematics and subject areas.
- Create a safe, welcoming environment and take care of the classroom accommodation.
- Provide support with classroom displays for Mathematics across the school to ensure they are stimulating, of high quality, and inspire curiosity in pupils.
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs.
- Manage budget effectively to ensure it is spent on resources that add value and enhance the learning experience.
- Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Mathematics leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.