

Job Description and Person Specification

Snr Development Mngnt Engineer

Job Details	
Grade	G7
Service	City Services
Location	One Friargate – floor 8
Job Evaluation Code	D2860D

Coventry City Council Values
<p>We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:</p> <p>Open and fair: We are open, fair and transparent.</p> <p>Nurture and develop: We encourage a culture where everyone is supported to do and be the best they can be.</p> <p>Engage and empower: We engage with our residents and empower our employees to enable them to do the right thing.</p> <p>Create and innovate: We embrace new ways of working to continuously improve the services we offer.</p> <p>Own and be accountable: We work together to make the right decisions and deliver the best services for our residents.</p> <p>Value and respect: We put diversity and inclusion at the heart of all we do.</p>

Job Purpose
<p>To support the Transport Planning Manager and Principal Officer Highway Developments to deliver quality, economic service on all aspects of traffic engineering advice for new developments. Providing advice on walking and cycling issues and reviewing preliminary design on major/minor schemes. Ensuring all statutory, advisory and safety requirements are effectively and efficiently provided. Contribute to the achievement of the City Council's vision and objectives for a growing and sustainable city.</p>

Main Duties & Key Accountabilities	
Advise the Principal Officer Highway Developments or case officer on any transport traffic and/or highway engineering issue relating to planning applications that may or may not have traffic and highway engineering implications for the public highway.	
Examine any Transport Assessment or Traffic Impact Assessment required by any planning application and report its findings to the Development Manager or case officer.	
Work with, other directorates and external partners and stakeholders to facilitate the effective and timely development and implementation of all traffic and transportation engineering policies.	
Liaise with property developers and their consultants such as architects, planners, project managers, engineers, etc., from conceptual designs through to and including implementation of new developments to support the sustainable growth and regeneration of the city.	
Liaise with Legal & Democratic Services and other Council sections as necessary on pre- and post- planning issues such as S106 (Town & Country Planning Act) and S38 and S278 (Highways Act) agreements with private developers.	
Review preliminary designs on major and minor schemes for other sections of the Directorate to current standards and policies of the City Council.	
Ensure that appropriate advice and recommendations are made to the City Council, Cabinet, Cabinet Members, Planning Committee, Scrutiny Boards and individual Members on all transportation and regional transportation matters.	
Maintain and develop close liaison and cooperation with the Planning Section, other parts of the Directorate and other key stakeholders to ensure that strategic transportation policy development and implementation is undertaken in a holistic way reflecting the corporate vision.	
Exercise with due diligence all powers delegated to the post holder in accordance with the Council's Constitution, policies and procedures	
Deputise for the Principal Officer Highway Developments as appropriate.	
Represent the City Council in formal and informal meetings, inquiries and hearings.	
Any other duties and responsibilities within the range of the salary grade.	

Key Relationships			
External:	West Midlands Combined Authority, Transport for West Midlands, Developers. Consultants and members of the public.	Internal:	Planning, Traffic, Public Health, Public Rights of Way, Legal.

Standard Information

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Training

The postholder must attend any training and undertake any development activities that are identified as mandatory/beneficial to their role.

Responsible for

N/A

Person Specification

Requirements

Knowledge	A detailed knowledge of Transportation issues such as traffic modelling, highway engineering, walking and cycling issues, traffic calming and accident investigation.
Knowledge	Knowledge of relevant computer packages, including modelling software.
Knowledge	Knowledge of local, regional and national development trends and issues.
Knowledge	A detailed knowledge of Transport, Highway and related law and statutory legislation
Skills And Ability	Highly developed written and verbal communication skills
Skills And Ability	The effective presentation of information and advice at Committee, public, officer and partner meetings.
Skills And Ability	The ability to explain complex transport development issues in a clear way to a range of audiences.
Experience	Previous experience in traffic engineering, highway engineering, traffic management and/or development management issues and resolving them.

Experience	Experience of resolving transportation development issues in an innovative way.
Experience	Working with elected members and committee decision making processes
Experience	Track record of delivering quality services, special projects, new initiatives.
Qualification	A relevant first degree e.g. Civil Engineering plus appropriate post graduate training or experience equivalent to this standard.

Declaration			
Reviewed/Created By:	Neil Benison		
Job Title:	Transport Planning Manager	Date:	14/02/2025