



# Our Lady of the Assumption Catholic Primary School

## Our Mission Statement: *'Love One Another As I Have Loved You'*

**Job Title: Early Years Teaching Assistant (Level 3) Apprentice**  
**35 Hours per week, Term Time only (39weeks).**

**ENTRY2EMPL**

Area	Description
------	-------------

<b>Knowledge:</b>	<ul style="list-style-type: none"> <li>Ability to acquire knowledge, understanding of Early Years Child Care Policies, Procedures and Legislation including the Code of Practice of SEN.</li> </ul>
	<ul style="list-style-type: none"> <li>Capable of working with children with a variety of abilities and backgrounds, or of a relevant age.</li> </ul>

<b>Skills and Abilities:</b>	<ul style="list-style-type: none"> <li>To be able to work constructively as part of a team and be able to relate well to children and adults.</li> </ul>
	<ul style="list-style-type: none"> <li>To be able to use basic ICT technology and other equipment- video, photocopier.</li> </ul>
	<ul style="list-style-type: none"> <li>Motivated and committed to supporting children.</li> </ul>
	<ul style="list-style-type: none"> <li>Ability to self-evaluate learning needs</li> </ul>

<b>Other:</b>	<ul style="list-style-type: none"> <li>Good time keeping</li> </ul>
	<ul style="list-style-type: none"> <li>Be committed to attend relevant training courses.</li> </ul>

<b>Educational:</b>	<ul style="list-style-type: none"> <li>Maths and English GCSE 4/C or above (Or equivalent) or ability to complete Maths and English Functional Skills level 2 as part of the apprenticeship</li> </ul>
	<ul style="list-style-type: none"> <li>To be able to achieve the Level 3 Early Years Educator Apprenticeship Standard.</li> </ul>
	<ul style="list-style-type: none"> <li>Good oral skills to be able to communicate at all levels.</li> </ul>

<b>Special Requirements:</b>	<ul style="list-style-type: none"> <li>Must not have already completed the Level 3 Early Years Educator Apprenticeship Standard or other level 3 Early Years qualification.</li> <li>This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).</li> </ul>
------------------------------	--

