



## Historic Coventry Trust — A bit more about us...

Historic Coventry Trust has a bold mission to act as the champion of all heritage at risk in Coventry and to become its permanent guardian. We are bringing new life to the city's heritage.

Our vision is to find innovative ways to sustain historic places and to inspire, involve and connect people with the city's history:

We are part of a new breed of heritage development trusts which are creative, dynamic and entrepreneurial in their approach. With a vision firmly focussed on the future, our heritage needs to be relevant to people and economically useful.

### Welcome message from our Chairman:

Coventry lies at the heart of England, and in the medieval period was at the centre of national power, hosting Parliament and courts, and serving as the national capital at times during the Wars of the Roses. Its rich surviving heritage has often been overlooked and underused since the wartime destruction of 1940. The Trust has great aspirations and intends to maximise Coventry's unique heritage assets to benefit the community and the local economy both today and in the future.

Since forming the Trust to save the Charterhouse, we have widened our remit to take on other heritage buildings at risk in the city. Our aim is to become a self-sufficient charity using revenue generated from property income to cross-finance the visitor attractions and ultimately gather a surplus to take on other buildings for restoration and reuse. We are a ground-breaking heritage development trust, with the largest asset transfer from a Council in the UK (22 buildings in total).

In the last three years we have managed to complete restoration and transfer of 19 buildings to the Trust, opening a new music venue and 6 holiday cottages to the public, as well as running a growing activities, events and volunteering programme. Building on the legacy of City of Culture we are now at the next stage of our journey, embedding sustainable business practices, opening Charterhouse to the public, and fundraising for the next set of projects. Come and join us!

Ian Harrabin MBE



## Why join us?

Historic Coventry Trust is a dynamic, young charity with great ambitions. Having completed 6 major restoration projects in the last 3 years, we are now looking towards the twin priorities of ensuring operational sustainability, programming and activities for the buildings that have been restored and are open to the public, as well as project development and fundraising for the next phase of projects.

Historic Coventry Trust is major element of the city's civic plan to use culture as a tool for economic and social regeneration. The Trust is an important part of the Coventry's future growth and development.

As Coventry's year as UK City of Culture draws to a close, this role is an opportunity to create the long term legacy, building on the partnerships, events, audiences and infrastructure that the City of Culture year has created.

If you are inspired by Coventry's story, want to help shape the future of the city's heritage and be part of the UK City of Culture legacy we want to hear from you.

We are looking for a collaborative and skilled new Volunteer Co-ordinator to nurture and grow the energetic and dedicated volunteer team, working across our NLHF-funded projects at Charterhouse and London Road Cemetery.

This role is to co-ordinate the growing and energetic volunteer team, continue to develop the corporate volunteering programme and create more opportunities for people to learn skills, make friends and have fun through volunteering with the Trust.



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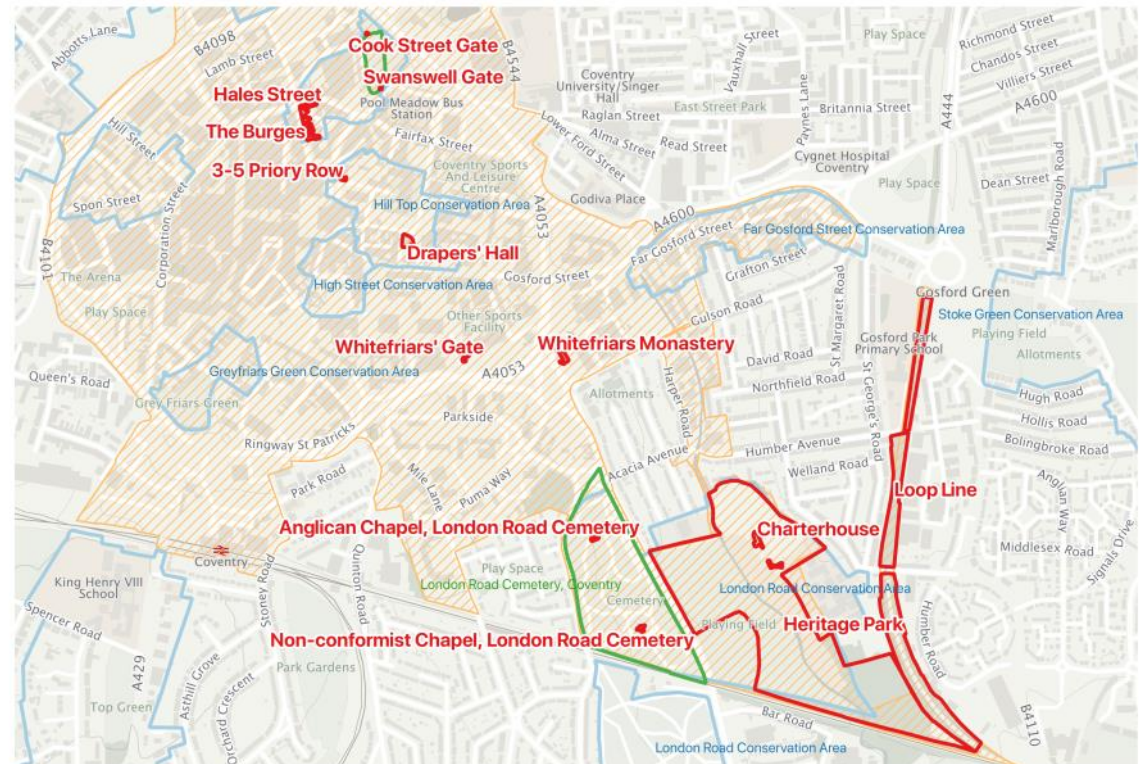


## The estate

You are never more than 5 minutes away from a Historic Coventry Trust project in the centre of the city.

We now own and manage 10 retail units with offices above (Hales Street & the Burges), 6 holiday cottages (City Gates & Priory Row), one music venue (Drapers' Hall), one exhibition space (Metropolis), and a multi-purpose space for hire (Anglican Chapel). Future projects include restoration and conversion of the Non-conformist Chapel in London Road Cemetery, Whitefriars Gate and Whitefriars monastery.

In this next phase of the Trust's development operational venue management and business skills will be key to ensure that these generate sufficient income to sustain the Trust and its buildings in the long-term.





## Charterhouse Heritage Park

The Charterhouse is a grade I listed 14th-century Carthusian Monastery, one of only nine ever built in Britain. Built between 1381 and 1410, it is the only Carthusian Monastery in the UK to have survived with intact internal features, including an internationally significant early 15th-century wallpainting of Christ on the cross.

The Trust's flagship project is planned to open to the public late in 2022 with the support of a £6M grant from the National Lottery Heritage Fund. Separately, Historic Coventry Trust is converting the Coachhouse to a fine dining restaurant and conference venue.

As part of the creation of a 70-acre Heritage Park, the Trust is also establishing a new cycleway and footpath on the former Loop Line, and working with partners such as Warwickshire Wildlife Trust to secure improvements to the surrounding landscape. The Heritage Park will be a green haven for wildlife and a place of tranquillity and wellbeing for the people of Coventry. The Trust intends to re-establish woodland and wetland areas and develop a riverside walk.

Part of the partnership with Coventry City Council sees the Trust running the Lottery-funded activity programme for London Road Cemetery, as well as for Charterhouse, creating a new welcoming destination for all in this green haven on the edge of the city.

A dedicated and growing team of volunteers is already maintaining the gardens, clearing the landscape, and supporting events and tours across the Heritage Park and beyond.

The restored Anglican Chapel in London Road Cemetery provides a venue for hire as well as community events, and repairs on the Nonconformist Chapel prior to its conversion to an office will start this summer.



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## How to apply

Please send the following:

- **A comprehensive CV** setting out your career history, responsibilities and achievements relevant to the role you are applying for.
- **A supporting statement/covering letter** which demonstrates how you meet the knowledge, skills and experience set out in the role profile.
- Please also provide details of **two referees** together with a brief statement of the capacity in which, and the length of time for which they have known you. (Referees will not be contacted before final interviews without your permission.)
- An equal opportunities form (see [www.rockpools.com](http://www.rockpools.com)).

Please apply online via [www.rockpools.com](http://www.rockpools.com) or email application documents direct to Balvinder Sangha at [Balvinder.Sangha@rockpools.com](mailto:Balvinder.Sangha@rockpools.com) or David Thomas at [David.Thomas@rockpools.com](mailto:David.Thomas@rockpools.com).

If you wish to receive information in an alternative format (eg Audio, Braille or large font) then please contact David Thomas on 020 3137 3446.

For an informal and confidential discussion, please ring Sarah Allen, Education & Engagement Manager on 024 7527 0336.

**The deadline for applications is 5pm 27 July 2022.**



## Recruitment process

Candidates who are successful in the shortlisting will be invited to to an assessment day on Tuesday 9 August at Charterhouse Heritage Park where you will have the opportunity to find out more about the projects and take part in a group exercise and panel interview.

## Timetable

5pm 27 July 2022— deadline for applications

9 August — Assessment day and panel interviews

## Further information

Find out more on our website <https://www.historiccoventrytrust.org.uk>. We have social media accounts on Twitter ([@HistCovTrust](https://twitter.com/HistCovTrust)), Instagram ([@historiccoventrytrust](https://www.instagram.com/historiccoventrytrust)), Facebook ([@historiccoventrytrust](https://www.facebook.com/historiccoventrytrust)) and LinkedIn ([linkedin.com/company/historiccoventrytrust](https://www.linkedin.com/company/historiccoventrytrust)).

Our last annual report is at: <https://www.historiccoventrytrust.org.uk/news/annual-report-august-2021/>

