

# Person Specification



<b>Job Title:</b>	SEND Coordinator		
<b>Location:</b>	Longford Park Primary School	<b>Salary:</b>	TMS/UPS + SEN Allowance

<b>Attributes</b>	Experience of teaching in primary schools in a range of key stages	<b>Essential</b>
	Able to evidence excellent pupils progress	<b>Essential</b>
	Experience of working positively and closely with staff, parents and guardians	<b>Essential</b>
	Effective experience in creating a positive climate and environment to secure accelerated learning	<b>Essential</b>
	Recent OFSTED/experience	<b>Desirable</b>
<b>Education and Training</b>	Qualified Teacher Status	<b>Essential</b>
	Thorough knowledge of teaching, learning and curriculum in primary schools	<b>Essential</b>
	Commitment to continued professional development	<b>Essential</b>
	Evidence of recent & relevant training	<b>Essential</b>
	Safeguarding Awareness	<b>Essential</b>
<b>Professional Knowledge and Skills</b>	An excellent classroom practitioner	<b>Essential</b>
	Effective use of assessment data to plan sequence of learning that secures accelerated progress	<b>Essential</b>
	Work effectively as part of a team, relating well to colleagues, pupils and parents	<b>Essential</b>
	Excellent use of technology to support learning	<b>Essential</b>
	High expectations of all pupils	<b>Essential</b>
	Detailed knowledge of the National Curriculum and its planning and delivery	<b>Essential</b>
	Implications of the Code of Practice for Special Educational Needs for teaching and leaning	<b>Essential</b>

	Evidence of ability to maintain high standards of behaviour and develop attitudes of care, control and co-operation	<b>Essential</b>
	Experience of curriculum planning as part of a team	<b>Essential</b>
	Ability to self-motivate and work with support staff	<b>Essential</b>
	High level of oral and written communication skills and ability to communicate with a wide range of audiences	<b>Essential</b>
	Able to offer subject expertise	<b>Desirable</b>
	High levels of organisational and planning skills	<b>Essential</b>
	Ability to use initiative, solve problems, make decisions and motivate others	<b>Essential</b>
	Ability to relate to and empathise with pupils and to build trusting relationships with them	<b>Essential</b>
	Excellent written and verbal communication skills	<b>Essential</b>
<b>Any Additional Factors</b>	A commitment to abide by and promote equal opportunities, Health and Safety and Child Protection Policies including Keeping Children Safe in Education (2019)	<b>Essential</b>
	Commitment to an involvement in extra-curricular activities	<b>Essential</b>