



Job Description

Teaching Assistant SEND

Grade: 4

Hours: 35

Job Purpose: To support the lead teacher to build strong relationships and a nurturing, enabling environment. To support strong teaching and learning by using own knowledge and experience.

Duties:

- To support children in a range of curricular activities under the direction of the teacher and support the delivery of an enriched curriculum to meet children's individual needs.
- Work with other staff for children to make progress within the curriculum and support EHCP targets designed for individuals or groups of children.
- Use strategies in liaison with the teacher, to support pupils to achieve learning goals
- Use specialist skills and activities to foster, supervise or support intellectual and social and emotional development of individual or groups of children
- Support, lead and plan teaching activities and provide support for specific curriculum areas
- Assist with supervision of pupils outside of lesson time i.e. lunchtime / unstructured times to develop social learning opportunities
- Promote pupil independence and self-esteem both in learning and social skills, reinforcing via praise and encouragement and setting challenging, demanding expectations
- To use and model a range of positive behaviour strategies which engage challenging pupils and build secure and supportive relationships to foster resiliency and improved outcomes.
- To plan, deliver and adapt targeted programs of work to groups and individuals.
- To maintain individual monitoring and recording of progress.



- Undertake supervision and discipline of pupils within the procedures of the school, providing detailed and regular feedback as appropriate
- Ensure pupils are able to safely use equipment / materials provided
- Prepare and organise teaching resources
- Establish constructive relationships with pupils providing feedback to them in relation to progress and achievement as directed.
- Attend SEND and whole school meetings as necessary
- To assist the teacher in supporting positive home-school links and initiatives.
- To contribute to a positive ethos in which every individual is treated with dignity and respect and the safety and welfare of children and young people is paramount.
- To maintain and develop working partnerships which foster supportive and effective outcomes for pupils, staff and parents/carers.
- Any other duties and responsibilities within the range of the salary grade

All duties and responsibilities must be carried out with due regard to the City Council's Health and Safety Policy. Postholders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equal Opportunities Policy. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.