Our Lady of the Assumption Catholic Primary School

Job Description

Vacancy Reference No:			
Job Title:	Class Teacher	Job Number:	
Directorate:	Children Learning & Young People	Post Number:	
Service:	Education	Grade:	TMS
Location:	Our Lady of the Assumption Catholic Primary School		

Our Mission Statement :

'Love One Another As I Have Loved You' (John 14:33-35)

Post details

This post is offered on a permanent basis to start on January 1, 2024. This is a full-time post.

Introduction

This appointment is with the Governors of the school under the terms of the Catholic Education Service contract signed with the Governors as employers. The post-holder will, by personal example and professional leadership, ensure that the Catholic ethos and Mission of the school, permeates all aspects of the life of the school.

Core Purpose

- **As a Teacher at Our Lady of the Assumption Catholic Primary School** the core purpose of the job is to provide a good Catholic education for pupils in our school. By combining excellence in teaching with enjoyment of learning you will provide an inclusive, balanced, personalised and creative curriculum that promotes spiritual, moral, cultural, mental, emotional and physical development, preparing children for future opportunities and responsibilities leading to successful outcomes for all pupils in their attitudes to learning and achievement, set in the context of the school mission ***'Love One Another As I Have Loved You.'*** The post-holder will ensure that all statutory requirements are met and contribute towards school self-evaluation.

Main Duties and Responsibilities:

- To build a community of learning offering a curriculum of broad experiences giving a context for learning and equipping children for a changing world.
- To recognise and celebrate that every child in our school is gifted and talented
- To make special, long- lasting childhood memories for every child.
- To extend the spiritual and moral development of the school community through the daily living of Gospel values, showing respect and tolerance for others and acceptance of customs and beliefs different from their own.
- To continue to create a welcoming, caring, happy, healthy and secure school community in which everyone is valued as individuals and feel a sense of personal achievement every day.
- For the school, parents and parish community to be involved in working together educating our children

- To develop pupil self esteem through our positive approach to behaviour ensuring that each pupil is motivated to do his/ her best
- To ensure equality of opportunity for all whilst maintaining an awareness of individual needs and developing a personalized approach to learning and teaching
- To foster pupils' enthusiasm for knowledge and learning through their understanding of how to be successful learners
- To promote the highest academic standards in all aspects of the curriculum in an inclusive, supportive learning community.

Learning and Teaching

- Use of IT in learning activities and develop pupils' competence and independence in its use.

- To liaise with your line manager, to ensure smooth transition and progression between the year groups before and after the Phase.

- To plan effectively within school frameworks and work closely as a member of the Team.

- To support delivery, recording and analysis of assessment

- To be accountable for leading, managing and developing a designated subject area, fulfilling statutory obligations and providing leadership and support for staff and governors to raise standards and effectively monitor and evaluate curriculum provision and outcomes, to ensure good pupil progress.

Pastoral Care

- Form positive and effective relationships with pupils, staff, parents, governors and members of the wider community so the ethos of the school is reflected in the way we work together.

- Promote pupil independence in learning and social skills reinforcing the pupils self esteem through praise and encouragement, setting challenging expectations.

- Be aware of, and comply with, policies and procedures relating to safeguarding children, health and safety and security, confidentiality and data protection, reporting all concerns to a member of the senior leadership team

- Attend and participate in relevant meetings as directed by the leadership team.

Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with the school's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equal Opportunities Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Responsible to: Headteacher

Date Reviewed: September 2024

Person Specification

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Directorate:	Children Learning & Young People	**Post Number:**	
Service:	Education	**Grade: TMS**	
Location:	Our Lady of the Assumption Catholic Primary School		

Area	Description
Knowledge:	➢ Knowledge and understanding of the principles of primary education . ➢ Understanding of the nature and purpose of Catholic Education, which leads to a commitment to enhancing the Catholic ethos of our school. ➢ Knowledge of good primary practice and methods for delivery of an effective creative, thematic curriculum, resulting in excellent teaching and learning opportunities. ➢ An understanding of various learning styles to support children's access to the curriculum by providing exciting and stimulating lessons ➢ Knowledge of the National Curriculum. ➢ An understanding of the characteristics of an effective learning environment and the key elements of successful behaviour management ➢ Knowledge of our school's role in providing an inclusive, personalised education for all the children. This includes those with a range of Special Educational Needs, More Able children and those children with EAL ➢ An understanding of the assessment, recording and reporting of pupils' progress and achievement in order to meet the statutory requirements of the National Curriculum. ➢ An understanding of the use of comparative data and pupil tracking data in order to set targets for individual pupils, groups and whole school improvement. ➢ Knowledge of information and communications technology and how its application can enhance learning and teaching ➢ Good interpersonal skills, including an appreciation of the importance of confidentiality and the ability to listen to and respond sensitively to both adults and children ➢ A person with self motivation, enthusiasm, initiative and a sense of humour ➢ A positive attitude to challenge and change

Skills and Abilities:	➢ Ability to promote the Catholic ethos, mission, aims and the vision of our school. ➢ Ability to effectively deliver a challenging, exciting, creative curriculum within the context of the mission of our school. ➢ A willingness to contribute to parish life and the wider community of our school ➢ A commitment to safeguarding the health, welfare and safety of every pupil ➢ Ability to be an effective and supportive member of our whole school team ➢ Ability to work in partnership with parents and governors ➢ High expectations for pupils' learning and attainment to ensure pupil progress ➢ High expectations for pupils' behaviour employing a calm approach and a positive attitude to behaviour management ➢ A keenness to lead a National Curriculum subject area.

Experience:	• Recent successful teaching experience.

Educational:	➢ Qualified teacher status as recognised by the DFE ➢ Evidence of involvement in in-service training activities. ➢ Evidence of a commitment to continuing professional development

Special Requirements:	' Our school is committed to safeguarding children and promoting children's welfare. This post is subject to all the relevant pre-employment checks set out in Keeping Children Safe in Education, including an enhanced DBS certificate with a barred-list check.'

Date Reviewed: Sept 2024

Updated: