



Coventry City Council

## Job Description

<b>Post:</b>	Senior Parenting Practitioner	<b>Job Number:</b>	L3785D
<b>Service:</b>	Help & Protection	<b>Post Number:</b>	
<b>Location:</b>	Citywide	<b>Grade:</b>	7

### Our values:

We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation.

### Job Purpose:

To be responsible for the provision, organisation and referral of families to appropriate one-to-one and group evidence-based parenting programmes to enable behaviour change within those families.

To oversee the above work alongside Senior Parenting Practitioner colleague, including development of the service and maintaining data re: services provided and outcomes for children and parents.

To provide support and allocate and monitor referrals to other parenting practitioners

### Main Duties and Responsibilities:

- To deliver evidence-based parenting programmes and one-to-one interventions (in particular, Triple P) to families where needs have been identified that impact on children's lived experiences.
- Ensure that support is provided to families to engage in accessing services.
- Ensure working partnerships are maintained between relevant agencies in Coventry including Family Hubs, Social Care teams, local Health services, Schools, and other family support agencies.
- Promote good understanding amongst teams across a range of agencies about the value of parenting provision in improving outcomes for children and young people.
- To work collaboratively with colleagues and partners to ensure a coherent, joined up approach to parenting support for families in Coventry.
- Co-ordinate and facilitate peer support meetings for parenting practitioners.
- Attend line management and team meetings to enhance and support practice, consider clinical issues and ensure a coherent approach to parenting provision amongst relevant agencies.
- Produce and present progress reports.
- Develop and maintain clear and accurate recording systems for caseloads. Carry out regular monitoring and evaluation of work.

- Promote effective practice including providing knowledge and advice for practitioners of evidence-based parenting interventions, particularly in relation to safeguarding and child protection issues.
- To attend and/or report to multi-agency meetings.
- To assist in the creation of an open, structured environment where families are able to explore their difficulties challenges and progress.
- To ensure that children, young people and their families are involved in and consulted about services affecting them and to support them in representing their views.
- Undertake specific training relevant to the post.
- This post will contribute to the Coventry Parenting Strategy and will link with other agencies and parenting provision to enable families at all levels of need to access services.
- The Post holder will be expected to work flexibly working evenings and weekends as required.
- Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

**Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars**

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

**Any further Safeguarding Board responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars**

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Workforce Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

**Responsible for:**

**Responsible to:** Early Help Manager

**Date Reviewed:** February 2021

**Updated:** August 2022



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## Person Specification

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Area	Description
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<b>Knowledge:</b>	<ul style="list-style-type: none"><li>• In-depth knowledge of evidence based parenting programmes (in particular Triple P)</li></ul>
	<ul style="list-style-type: none"><li>• Knowledge of current safeguarding and child protection procedures and legislation.</li></ul>
	<ul style="list-style-type: none"><li>• Knowledge of what works in parenting support where there are high level of needs and current legislation and national initiatives related to families with complex needs.</li></ul>
	<ul style="list-style-type: none"><li>• Good understanding of the impact of challenging behaviour on families and the needs and experiences of children</li></ul>
	<ul style="list-style-type: none"><li>• Knowledge and understanding of child and adolescent development, particularly in relation to behaviour and mental health.</li></ul>
	<ul style="list-style-type: none"><li>• Good knowledge of specialist areas relevant to post e.g. child and adult mental health, substance misuse, domestic abuse, etc.</li></ul>
	<ul style="list-style-type: none"><li>• Knowledge of the City Council's Equal Opportunities Policy and the knowledge to deliver and develop services in a multi-cultural, anti-oppressive, anti-discriminatory framework</li></ul>

<b>Skills and Abilities:</b>	<ul style="list-style-type: none"><li>• Ability to engage with families, work in partnership and identify achievable targets for change</li></ul>
	<ul style="list-style-type: none"><li>• Effective communication skills both verbal and written.</li></ul>
	<ul style="list-style-type: none"><li>• Project management skills, including goal setting, forward planning, monitoring and evaluation</li></ul>
	<ul style="list-style-type: none"><li>• Able to work as part of a multi-disciplinary team, taking lead responsibility where appropriate and ensuring targets and deadlines are achieved</li></ul>
	<ul style="list-style-type: none"><li>• Able to work on own initiative, setting own priorities with a minimum of supervision</li></ul>
	<ul style="list-style-type: none"><li>• Ability to assess complex family situations, including the assessment of needs and make decisions in relation to this</li></ul>
	<ul style="list-style-type: none"><li>• Preparation and delivery of oral and written reports and presentations</li></ul>
	<ul style="list-style-type: none"><li>• Facilitating groups and meetings with both professionals and parents</li></ul>
	<ul style="list-style-type: none"><li>• Ability to gather, analyse and present information in verbal and written form</li></ul>



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	<ul style="list-style-type: none"> <li>• Maintaining a robust monitoring and evaluation system</li> <li>• Effective IT skills</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Experience of delivering structured, evidence-based parenting programmes in particular Triple P</li> <li>• Experience of working with children with a range of needs including emotional and behavioural difficulties</li> <li>• Extensive experience of working with parents</li> <li>• Experience of working within multi-agency forum</li> </ul>
<b>Educational:</b>	<ul style="list-style-type: none"> <li>• Relevant qualification (level 4 or above) in teaching, early years, nursing, health visiting, youth or social work</li> <li>• Demonstrate a commitment to continued personal and professional development</li> </ul>
<b>Special Requirements:</b>	This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).

**Date Reviewed:** February 2021

**Updated:** August 2022