

CIRV Volunteer Mentor Role Description

Volunteer Position:	CIRV (Community Initiative to Reduce Violence) Volunteer Mentor
Volunteer Placement Contact/Manger:	CIRV Volunteer Coordinator Hannah Williams 07442 819 062 hannah.williams@stgilestrust.org.uk Training and Development Manager Charlotte Wakeley Charlotte.wakeley@stgilestrust.org.uk
The Project:	Community Initiative to Reduce Violence
Summary of Volunteering Placement:	<p><u>What is CIRV?</u></p> <p>The Community Initiative to Reduce Violence (CIRV) is a pilot service running across Wolverhampton and Coventry which seeks to engage children, young people and adults at risk who are within the criminal justice system due to criminality and violence and provide them with effective interventions to reduce the risk of reoffending and violence.</p> <p>The project is run through the Violence Reduction Unit and is a collaboration between West Midlands Police and a variety of agencies, including St Giles Trust. The service is for children and young people aged 14 years and older that are at risk of, or are experiencing, group-based violence and exploitation.</p> <p>The service is holistic and looks at the complex factors which can keep a young person in criminality and what is needed for them to make more positive life choices.</p> <p>St Giles Trust mentors will engage and support these young people and when their risk of violence has reduced, the young person will work with a volunteer mentor before exiting the service.</p> <p><u>What is a Volunteer Mentor?</u></p> <p>We are looking for volunteer mentors who can be a positive role model for a young person or adult at risk who has been within the criminal justice system. This could involve being a listening ear, supporting them to pursue an interest or hobby or helping the young person get more involved in their community, education or employment, to deter them away from the criminal justice system.</p> <p>As a mentor, you will be non-judgmental, reliable and respectful of the young person's autonomy. You are not there to tell them what to do, your role is to explore options with them, support them to make good decisions and act as a transfer of trust between the young person and other agencies.</p> <p>We will provide you with extensive training for this role, including a Level 2 Mentoring qualification.</p> <p>This is a unique volunteering opportunity which will allow you to have a real impact on a person's future, whilst allowing you to develop your own skills and</p>

	knowledge around working with young people, youth violence, and mentoring.
Days/Hours:	Pattern of days/hours to be attended to be discussed with Volunteer Placement Contact/Manager.
Placement timeframe:	Minimum 6 months/ Maximum 12 months
Location of Volunteering Placement:	Either Coventry (Wood End) or Wolverhampton (Graiseley). Based at CIRV offices or meeting the mentee in the community.
Qualifications Worked Towards in this position:	Level 2 Mentoring through Gateway Qualifications.
Safeguarding Requirements for this placement:	Due to the nature of this role, any successful applicants will be subject to an Enhanced DBS Check with Children's Barred List. There is no expectation that your DBS is 'clean' and we recruit a lot of people with lived experience of the criminal justice system and wider adversity.

Expectations of a CIRV Volunteer Mentor

To strive for the best that you can do and complete your volunteering activities with dedication and commitment
To attend any briefings and training that we think will help you in your placement
Be positive about and support the work of St Giles
Follow and operate within the policies and procedures of the organisation, including Health and Safety and Equal Opportunities
Act responsibly and within the law
Maintain confidentiality of St Giles activity, our clients, our team and our procedures
Value and respect the rights of clients
Work in partnership with staff and volunteers to make society a better place for our beneficiaries
Let your volunteer manager know if you are having any problems or if you have any complaints, concerns or feedback
Meet agreed time commitments and give reasonable notice when you're not available so that arrangements can be made

Duties and responsibilities of a CIRV Volunteer Mentor

To the mentee	Meet with mentee regularly, being punctual and reliable
	Be a positive role model and support your mentee to make good choices, whilst respecting their autonomy.
	Maintain professional boundaries at all times.
	Complete case notes after every contact with mentee.
	Be non-judgemental, respectful, supportive, and reliable
To CIRV and St Giles	Complete case notes in line with our data recording and storage procedures
	Complete all mandatory training and work towards a Level 2 Mentoring Qualification
	Report any concerns about your client, or anything else involved in your volunteering role to an appropriate professional such as the volunteer coordinator.
	Follow St Giles safeguarding procedures
	Collaborate with other professionals who are working with the mentee
To yourself	Give feedback about your experience of volunteering with us.
	Claim back agreed expenses.
	Attend and engage with group supervisions and additional training opportunities
	Look after your wellbeing and reach out for support when you need it. Keep the Volunteer Coordinator informed of any issues which may affect your volunteering role or wellbeing.

What St Giles will do
Introduce you to how our organisation works and your role within it
Give information about St Giles work, policies and procedures
Offer training, group supervision and support. Deliver a Level 2 Mentoring qualification.
Reimburse agreed expenses (see Volunteer Handbook for full details)
Strive to resolve any concerns fairly and reasonably, applying our complaints procedure when it's needed
Respect and listen to your feedback, and keep you informed of any changes
Ensure your health, safety and welfare whilst volunteering with us
Apply our Equal Opportunities policy
Encourage a positive and supportive volunteering experience
Provide a St Giles phone, lanyard and email address for your volunteering role
Complete and pay for an enhanced DBS with children's barred lists check.

ABOUT ST GILES

St Giles Trust is a Charity helping people facing severe disadvantage to find jobs, homes and the right support they need. We help them to become positive contributors to local communities and wider society. We passionately believe everybody is capable of changing their lives. Our mission is to empower people to overcome injustices for themselves, their families and their local communities – we achieve this through offering support from someone who has been there. Our peer-led services form the backbone of our work.

We want to see a society where everybody – no matter what their background – has a positive future.

St Giles is a charity using expertise and real-life past experiences to empower people who are not getting the help they need, people who are hard to engage because they have been failed time and time again – held back by poverty, exploited, abused, dealing with addiction or mental health problems, caught up in crime or a combination of these issues and others.

We believe everyone has the power to turn their life around, no matter what their situation. Many of our employees have been in similar situations and use their past experiences to inspire and support those living through it right now.

We empower and encourage each person to overcome the adversity they face, from the outside world and from within themselves. If they stumble, we're there to pick them back up.

We inspire them to solve the problems they face, think big for themselves and their families and help them to build internal resilience and a place in society.

OUR SERVICES

St Giles shows people there is a way to build a better future – for themselves and those they care about – and helps them create this through support, advice, and training. We raise awareness of their situation and fight their corner to ensure long term changes are put in place.

You can find out more about how we do this in practice, across the UK, via this link to [Our Services - St Giles \(stgilestrust.org.uk\)](http://stgilestrust.org.uk)

OUR VALUES



