

## **Class Teacher Job Description**

You will be required to:

- Full duties of a professional teacher as stated in the School Teacher's Pay and Conditions Document.
- To perform in accordance with any direction given by the local authority or by the head teacher such duties as may be reasonably assigned.
- Work within the overall aims and ethos of the school and in line with school policies
- Plan and deliver the National curriculum and ensure an appropriate learning environment within the classroom
- Plan a deliver curriculum content that supports the progress towards national expected standards in Year 4
- To plan and organise a classroom environment which facilitates autonomous and co-operative learning and enables children to maximise their potential.
- Work and plan within the Key Stage 2 team
- Have responsibility for effective use of Education Assistants and Bi-lingual support staff
- To cater for the range of needs of all the children in the class, including those with SEN and those whose first language is not English
- Contribute to curriculum planning and the evaluation of procedures
- To keep abreast with new developments in education and participate in all INSET and the performance management programme in school according to the staff development policy
- To establish and maintain a good professional relationship with colleagues, parents and pupils.
- To be responsible, along with all staff, for promoting and safeguarding the welfare of children

In addition, you will be expected to take whole school responsibility for a Curriculum or cross curricula area of development (This does not apply to ECTs)

## **Safeguarding**

Edgewick Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Therefore, it is imperative that you provide all relevant information requested in order to meet this commitment.

All appointments will be subject to satisfactory references, an enhanced DBS check, and proof of the Right to Work in the UK (this will be required at the time of interview).



## Person Specification

### 1. QUALIFICATIONS/TRAINING

- Qualified Teacher Status
- Evidence of involvement in INSET activities as a participant

### 2. KNOWLEDGE

- Up to date knowledge of issues in the Primary Curriculum and an understanding of child development and the way children learn.
- A thorough knowledge of assessment, recording and reporting of pupil's progress and achievements.
- Knowledge of the school's role in providing effectively for the needs of its pupils.
- An appreciation of the importance of establishing and developing close relationships with parents, governors, the local community, partner schools, and other external agencies.

### 3. EXPERIENCE

- Recent relevant experience with primary aged pupils
- Successful and varied teaching experiences
- Management experience within current post.

### 4. SKILLS AND ABILITIES

- Good personal relationships, including the ability to lead a team and to work as a member of a team.
- The ability to handle difficult situations sensitively.
- The ability to communicate effectively, both orally and in written form.
- A commitment to put into effect the school's Equal Opportunities Policies.
- To work closely with professional colleagues beyond the school.

### 5. REFERENCES

- Excellent and unequivocal

### 6. HEALTH AND ATTENDANCE

- A good record of both health and attendance

