



## Person Specification

### Higher Level Teaching Assistant Person Specification

Job Title: <b>Higher Level Teaching Assistant</b>	
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation</li> <li>• Working knowledge of national curriculum and other relevant learning programmes</li> <li>• To understand the principles of child development and learning processes and in particular, barriers to learning</li> <li>• Full understanding of the range of support services and providers</li> </ul>
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Ability to plan effective actions for pupils at risk of underachieving</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>• Ability to relate well to children and adults</li> <li>• Ability to work constructively as part of a team</li> <li>• Ability to utilise ICT effectively to support learning</li> <li>• Act on training provided and share learning with other staff</li> <li>• Excellent communication skills including written and oral</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working with children of relevant age or with general/specific special needs</li> </ul>
<b>Educational</b>	<ul style="list-style-type: none"> <li>• Excellent Literacy and Numeracy skills equivalent to GCSE English and Maths</li> <li>• NVQ 4 for Teaching Assistants or equivalent qualification or experience</li> <li>• Training in relevant strategies e.g. literacy and/or in a particular curriculum/learning area e.g. ICT, Maths</li> <li>• Possess the Higher Level Teaching Assistant qualification or meet the required standards.</li> </ul>
<p><b>Grange Farm Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant's appointment will be subject to satisfactory Enhanced Disclosure from the Disclosure and Barring Service.</b></p>	

Reviewed July 2024

**This post is exempted under the Rehabilitation of Offenders Act 1974 and, as such, appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).**