



Sowe Valley Primary School

Princethorpe Way, Coventry, CV32QX

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Head Teacher: Emma White

Class teacher - Job Description

Sowe Valley Primary School is committed to promoting equality, diversity and inclusion. We are dedicated to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.

The successful applicant will be required to undertake an enhanced DBS check.

Main Duties and Responsibilities

You are required to carry out the duties of a school teacher as set out in the most recent School Teachers' Pay and Conditions Document (STPCD), having due regard to the Teachers' Standards.

1. Teaching

- Demonstrate consistently high-quality classroom practice and contribute to raising standards of teaching and learning across the school.
- Plan, prepare and deliver lessons that are well-structured, differentiated and aligned with the school's curriculum, policies and aims.
- Teach effectively across whole classes, groups and individuals to ensure all pupils make good progress.
- Set appropriately challenging tasks, including homework, that promote engagement and high levels of pupil interest.
- Assess, record and report on pupils' progress in line with school policy, providing clear and constructive feedback.
- Use assessment information effectively to inform teaching and future planning.
- Promote high standards of behaviour and take responsibility for the wellbeing and discipline of all pupils.
- Create a safe, inclusive, stimulating and well-organised learning environment.
- Establish high expectations for behaviour in line with the school's behaviour policy.
- Demonstrate a clear understanding of safeguarding and child protection procedures, reporting concerns immediately.
- Support pupils' wider development, including their spiritual, moral, social and cultural development.
- Make effective use of educational technology to enhance teaching and learning.

2. Curriculum

- Maintain up-to-date knowledge of educational practice, national developments and school policies.
- Ensure all pupils have access to a broad, balanced and inclusive curriculum that meets individual needs.
- Demonstrate a strong commitment to equality, inclusion and diversity.

- Select and use a range of high-quality resources to support effective learning.
- Identify and support pupils with SEND and EAL, working with the Inclusion Manager and external agencies.
- Identify and provide appropriate challenge for more able pupils.
- Contribute to the development, implementation and review of school policies and curriculum provision.

3. Responsibilities

- Work collaboratively with colleagues to plan and deliver high-quality provision.
- Direct and deploy support staff effectively to maximise pupil progress.
- Build positive relationships with parents and carers, communicating effectively.
- Participate in parents' evenings, open events and wider school activities.
- Attend staff meetings, training and professional development opportunities.
- Take responsibility for a curriculum or whole-school area as agreed.
- Engage fully in appraisal processes and reflect on practice.
- Undertake supervisory duties, including break and lunchtime supervision.
- Adhere to all school policies, particularly safeguarding, behaviour and health and safety.
- Undertake any other duties commensurate with the role.

Health and Safety

The post holder must comply with Coventry City Council's health and safety policy and is required to:

- Take reasonable care for their own health and safety and that of others.
- Cooperate with management to comply with health and safety requirements.
- Not misuse anything provided for health, safety and welfare.
- Report any hazards or concerns to management.

Additional Responsibilities

Post holders will be accountable for carrying out all duties with due regard to the City Council's Equal Opportunities Policy.

Any duties involving personal data must comply with data protection guidelines.