

Job Description and Person Specification

Roadworker – Level 2

Job Details	
Grade	5
Service	Highways Operations & Development
Location	Whitley Depot
Job Evaluation Code	C6662D

Coventry City Council Values
We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation: Open and fair: We are open, fair and transparent. Nurture and develop: We encourage a culture where everyone is supported to do and be the best they can be. Engage and empower: We engage with our residents and empower our employees to enable them to do the right thing. Create and innovate: We embrace new ways of working to continuously improve the services we offer. Own and be accountable: We work together to make the right decisions and deliver the best services for our residents. Value and respect: We put diversity and inclusion at the heart of all we do.

Job Purpose
As part of a team, carry out the maintenance and construction of roads, pavements and sewers.

Main Duties & Key Accountabilities	
Erect and Move Signs and Barriers in accordance with Chapter 8 of the Traffic Signs Manual	
Removes, prepares, applies and compacts soils, rocks, coated and other materials to Highway, playgrounds, car parks and other associated areas	
Drive vehicles such as tandem rollers, dumper trucks, loading shovels and other vehicles associated with routine Highway maintenance including fitting and utilising simple attachments	
Use powered hand tools, plant and machinery as necessary	
Erect, fix and dismantle street furniture	
Clear snow and grit footways and pedestrian areas as directed	
To work independently in construction work including laying and raking tarmac and other flexible surfacing, paving and kerbs to precise levels and tolerances, laying drainage, trench shoring, manhole construction, steel fixing, reinforced concreting, fencing and bricklaying associated with Highway work.	
Proficient in the use of recognised setting out techniques and equipment such as string-lines, spirit levels, offsets and dips using basic data from information supplied on drawings or under the guidance of the Highways Supervisor or Roadworker Level 3.	
Effectively supervise and motivate Roadworkers Level 1 and Apprentices setting targets, monitoring site safety, and offering guidance and support as required	
Assisting Roadworker Level 3 or Highways Supervisor in the cost-efficient delivery of schemes by providing accurate data for material ordering, recording time and plant allocations and positive engagement on basic problem solving.	
Positive engagement with colleagues, customers, and clients.	
Any other duties and responsibilities within the range of the salary grade.	

Key Relationships			
External:	- Contractors - Local business - Members of the public	Internal:	Staff and managers from all Council Departments

Standard Information

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Training

The postholder must attend any training and undertake any development activities that are identified as mandatory/beneficial to their role.

Responsible for

Staff managed by postholder: Apprentice & Roadworker Level 1

Person Specification

Requirements

Knowledge	Working knowledge in the correct use of hand tools used in civil engineering, i.e. shovels, picks, etc.
Knowledge	Correct use of powered tools and plant, i.e., compressors, vib rollers, sit-on small rollers, etc.
Knowledge	Basic knowledge and understanding of Health & Safety processes and procedures, risk assessments, safe systems of work etc
Skills And Ability	Able to work to precise levels and requirements in construction work.
Skills And Ability	To work in a team environment
Skills And Ability	Able to adjust iron works, boxes, etc. within highways.
Skills And Ability	Able to lift kerbs, slabs and cement to and from ground level.

Skills And Ability	Able to excavate, with the use of hand tools/heavy compressors/hydraulic excavating, kerbs/concrete granite/flags and various tarmacadams.
Skills And Ability	Able to provide support and guidance to team members
Experience	Proven experience in the construction and maintenance of highways.
Experience	Proven experience of Paving repairs or machine lay work
Experience	Experience of mentoring and guiding team members
Special Requirements	Full UK Driving licence

Declaration			
Reviewed/Created By:	Peter Ullah		
Job Title:	Highways Operations and Delivery Manager	Date:	March 25