**SITE MANAGER**

**Starting ASAP**

**Grade 5 £22,571 - £28,226 FTE**

**37 hours per week - All year round**

**08:00-16:00 Mon- Thur and 08:00-15:30 Fri**

**Based at Meadow Park School, Abbey Road, Coventry CV3 4BD**

Finham Park Multi Academy Trust is a growing organisation, which is currently made up of 7 schools across Coventry and Warwickshire of which Meadow Park School is the most recently affiliated. The Primary and Secondary schools in Finham Park MAT will set out to pioneer, innovate and deliver a “World Class” education for all.

At Meadow Park School we are committed to nurturing excellence, growing aspiration and thriving together. Meadow Park School strives to achieve excellent outcomes for young people, but also provides opportunities for them to be creative, innovative and to enjoy their learning.

An exciting opportunity has arisen at Meadow Park School for an experienced hardworking, motivated and flexible Site Manager who can demonstrate they have the key skills and abilities to undertake this role. The successful candidate will report to the Operations Manager who will be guided by the Head of Estates. You will be responsible for the overall provision of services relating to the management of school premises, site and associated facilities. The post holder will line manage a small dedicated site team based at the School. Your focus will be maintaining statutory building compliance and ensuring adequate supplies are available. Previous caretaking/site management experience preferred, but not essential for this role. Applicants with good maintenance and leadership skills would be considered.

The successful candidate must be:

* Committed to making a positive difference to the lives of students and staff.
* Passionate about improving the appearance of buildings.
* Able to complete basic repairs.
* Able to demonstrate a good knowledge of health and safety.
* Passionate about creating the most productive learning environment.
* Values driven, dedicated to “Thrive Together”.

We will offer you:

* A positive and innovative learning culture, where wellbeing and workload are effectively managed.
* On-going development and training from our knowledgeable and experienced Head of Estates.
* A dedicated, highly skilled and committed staff, upholding high expectations and aspirations for all of our students.
* A strong sense of community and a warm, welcoming workplace.
* Access to The Lion Alliance Teaching School, which offers high quality training and leadership experiences for all staff, regardless of role, to ensure that everyone is enabled to develop, grow and collaborate across the MAT.
* A vibrant, modern building and facilities in a beautiful location within easy reach of the M40/M6 corridor.
* Safeguarding training

Are you looking for your next challenge? Do you relish the chance to support colleagues to secure rapid sustained school improvement? If so, this could be the perfect opportunity for you! We look forward to receiving your application.

Candidates who submit an application form before the closing date, may be invited for interview early, therefore, it is strongly advised that you complete and return your application as soon as possible.

**Closing date: Monday 31st October at 9am Interview date: TBA**

Completed application forms should be returned to [apply@finhampark.co.uk](mailto:apply@finhampark.co.uk) or by post to:

HR Department, Finham Park Multi Academy Trust, Torrington Avenue, Coventry CV4 9WT

For further information on this role and other opportunities within the MAT, please visit <https://careers.fpmat.co.uk>

Online Checks

In line with KCSIE (Keeping children Safe in Education) 2022 we will complete online searches as part of our due diligence on all shortlisted candidates. If anything is identified as part of these checks they will be discussed with you at interview. If any safeguarding concerns are identified we reserve the right to withdraw your application.

***Meadow Park School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful applicants will be request to undertake an Enhanced Disclosure and Barring Service Check.***