

# Job Description and Person Specification

Role: Road Worker - Level 2



## Job Description

<b>Job Title</b>	Road Worker – Level 2
<b>Grade</b>	G5
<b>Service</b>	Highways Operations & Development
<b>Reports to</b>	Roadworker Level 3 / Highways Operations Supervisor
<b>Location</b>	Citywide
<b>Job Evaluation Code</b>	C6662D



## About Coventry City Council

**Who we are:** At Coventry City Council we are dedicated to making a positive difference to the services we deliver to the diverse citizens of Coventry. The work we do improves people's lives – from helping them into work to providing clean and green places to live, to keeping people safe and protected.

As a Coventry City Council employee, you have our ongoing commitment to your growth and development with opportunities to work across multiple service areas including customer contact, public health prevention and education and skills, adults and children's services and provide support for the most vulnerable.

**Our aim is simple** – to be globally connected, locally committed, deliver our priorities with fewer resources whilst effectively managing our performance and measuring our progress.

**Our Values:** We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:



## About the Service your team will provide

### Purpose of the role

As part of a team, carry out the maintenance and construction of roads, pavements and sewers.

## Main Duties & Key Accountabilities

### Core Knowledge

- Erect and Move Signs and Barriers in accordance with Chapter 8 of the Traffic Signs Manual
- Removes, prepares, applies and compacts soils, rocks, coated and other materials to Highway, playgrounds, car parks and other associated areas
- Drive vehicles such as tandem rollers, dumper trucks, loading shovels and other vehicles associated with routine Highway maintenance including fitting and utilising simple attachments
- Use powered hand tools, plant and machinery as necessary
- Erect, fix and dismantle street furniture
- Clear snow and grit footways and pedestrian areas as directed
- To work independently in construction work including laying and raking tarmac and other flexible surfacing, paving and kerbs to precise levels and tolerances, laying drainage, trench shoring, manhole construction, steel fixing, reinforced concreting, fencing and bricklaying associated with Highway work.
- Proficient in the use of recognised setting out techniques and equipment such as string lines, spirit levels, offsets and dips using basic data from information supplied on drawings or under the guidance of the Highways Supervisor or Roadworker Level 3.
- Effectively supervise and motivate Roadworkers Level 1 and Apprentices setting targets, monitoring site safety, and offering guidance and support as required
- Assisting Roadworker Level 3 or Highways Supervisor in the cost-efficient delivery of schemes by providing accurate data for material ordering, recording time and plant allocations and positive engagement on basic problem solving.
- Positive engagement with colleagues, customers, and clients.
- Any other duties and responsibilities within the range of the salary grade.

## Key relationships

<b>External</b> Contractors Local business Members of the public	<b>Internal</b> Staff and managers from all Council Departments
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## Standard information

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

### Smoke Free

The City Council is Smoke - Free. Smoking is not permitted on any of our premises or the surrounding land including car parking facilities.

### Training

The postholder must attend any training that is identified as mandatory to their role.

## Responsible for:

**Staff managed by postholder: Apprentice & Roadworker Level 1**

## Person specification

<b>Job Evaluation Code</b>	C6662D
<b>Knowledge</b>	
Working knowledge in the correct use of hand tools used in civil engineering, i.e. shovels, picks, etc.	
Correct use of powered tools and plant, i.e., compressors, vib rollers, sit-on small rollers, etc.	
Basic knowledge and understanding of Health & Safety processes and procedures, risk assessments, safe systems of work etc	
<b>Skills and Abilities</b>	
Able to work to precise levels and requirements in construction work.	
To work in a team environment.	
Able to adjust iron works, boxes, etc. within highways.	
Able to lift kerbs, slabs and cement to and from ground level.	
Able to excavate, with the use of hand tools/heavy compressors/hydraulic excavating, kerbs/concrete granite/flags and various tarmacadams.	
Able to provide support and guidance to team members	
<b>Experience</b>	
Proven experience in the construction and maintenance of highways.	
Proven experience of Paving repairs or machine lay work	
Experience of mentoring and guiding team members	
<b>Special Requirements</b>	
Full UK Driving licence	

<b>Date Created</b>	March 22	<b>Date Reviewed</b>	March 22
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