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Dear Prospective Applicant,

Thank you for taking the time to find out more about the Higher Level Teaching Assistant vacancy at Hollyfast Primary School. This letter provides you with information about our school context, as well as some additional information about the post.

We are a three-form entry primary school, based in the area of Coundon, Coventry. Due to an increasing demand for places, and a very positive reputation within the local area, the school has continued to grow in size. Being one of the largest schools in Coventry, we have a great opportunity to be an integral part of the local community. Although big in size and numbers, Hollyfast has a real family feel. I perceive this to be one of our strengths. Staff and children feel a sense of belonging and are extremely supportive of each other.

I started my role as Headteacher here in January 2022 and I feel privileged to lead in such a wonderful school. Since my arrival, the school has undertaken significant changes and I feel incredibly lucky to have such a fantastic team around me. We are on a transformational journey and following on from such a positive Ofsted Report in September 2023, the only way is up for Hollyfast!

**“This is a time of exciting change at Hollyfast Primary School. A new curriculum and a sense of enthusiasm enrich the life of this community. Every day, happy pupils thrive, surrounded by kindness and care. This is a school that is committed to getting it right for pupils.” Ofsted – September 2023**

**“Mutual respect and positive relationships permeate all classes and behaviour is calm and purposeful across the school” Ofsted – September 2023**

Our visions and values are a very important part of our school. They are threaded throughout all aspects of school life and result in a positive learning ethos for both children and staff. We have a strong commitment to wellbeing and our staff ‘Wellbeing Charter’ understands that ‘time’ and ‘space’ are the greatest gifts we can give our team. Please have a look at our charter within the application pack.

I would encourage you to make an appointment to visit our amazing school and take the opportunity to discuss with leaders what makes our school special and how you can help build the future of Hollyfast.

The successful candidate for this position will be a hugely valued member of our team. We will nurture, grow and support development through our bespoke training opportunities.

I am very much looking forward to recruiting a passionate, driven and enthusiastic HLTA to support myself and my team in our journey ahead.

Yours faithfully,  
**Mr Watson**  
Headteacher

AIM high, GROW within and REACH beyond the stars

