



Coventry City Council

Job Description

Job Title:	Part time Teacher of PSHE/RSE (with some Humanities)	Job Number:	
Service:	Education – Alternative Provision	Grade:	TMS/ UPS
Location:	Hospital Education Service (Whitmore Park Annexe/ UHCW)		

Our values:

We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation.

Job Purpose:

To take responsibility for planning and teaching PSHE/RSE to small groups at Whitmore Park Annexe, to individuals on wards 14-16-UHCW, and on Home Tuition as required and to support a team approach to maintain high standards of achievement and attainment for all pupils.

Main Duties and Responsibilities:

1. To deliver the KS3 and KS4 PSHE/RSE curriculum to given groups or individual children within the Service. To deliver KS3 Humanities subjects at 'foundation' level as and when the service requires
2. To ensure the appropriate GCSE and/or other accredited courses are selected and delivered in order to meet the individual learning needs of all pupils
3. Promote student independence in learning and the development of social and emotional skills, reinforcing students' self-esteem through praise and encouragement, setting challenging and demanding expectations.
4. To maximise the use of data to ensure appropriate assessment, target setting, tracking and reporting measures are in place in line with service policy.
5. To take responsibility for putting in place interventions to ensure pupils make expected or better progress from initial baseline assessment and/or FFT predictions
6. Support and contribute to the overall ethos/work/aims of the Hospital Education Service.
7. Ensure Safeguarding procedures are observed and adhered to
8. Participate effectively as a team member in whole-service initiatives and developments

9. To engage in appropriate CPD to ensure knowledge and understanding of local and national developments and initiatives are kept up to date within PSHE/RSE teaching and in education in general

Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

Any further Safeguarding Board responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Workforce Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Responsible to: Sharon Cutler

Date Reviewed: May 2021

Updated:



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Person Specification

Job Title:	PSHE/ RSE teacher (with some Humanities)	Job Number:	
Service:	Education – Alternative Provision	Grade:	TMS/ UPS
Location:	Hospital Education Service (Whitmore Park Annexe and UHCW)		

Area	Description
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Knowledge:	<ul style="list-style-type: none">• Of teaching PSHE/ RSE at KS1&2 and KS3 &4• Of relevant GCSE and other accreditation associated with the specified subjects
	<ul style="list-style-type: none">• Understanding of relevant legislation regarding children and young people with SEND and additional needs.
	<ul style="list-style-type: none">• Of teaching pupils in a range of environments• Knowledge of child protection and safeguarding.

Skills and Abilities:	<ul style="list-style-type: none">• To plan and deliver differentiated lessons according to age and ability of the pupils in line with 'Quality First' teaching practices.
	<ul style="list-style-type: none">• Ability to motivate students to make excellent academic and pastoral progress, addressing disaffection.
	<ul style="list-style-type: none">• To work independently as well as part of a team
	<ul style="list-style-type: none">• To employ 'Responsive Teaching' methodology to identify gaps in learning and plan accessible sequences of learning which enable pupils to know more, understand more and do more
	<ul style="list-style-type: none">• Ability to prioritise and work flexibly in response to changing demands/pupil cohorts.

Experience:	<ul style="list-style-type: none">• Of teaching KS1&2 and KS3 & 4 pupils
	<ul style="list-style-type: none">• Of delivering specialist subject area(s) to and including GCSE level
	<ul style="list-style-type: none">• Experience of working with students with Social, Emotional & Mental Health needs.
	<ul style="list-style-type: none">• Experience of working successfully with students with complex barriers to learning, including those who are disaffected.

Educational:	<ul style="list-style-type: none">• Qualified Teacher Status essential
	<ul style="list-style-type: none">• Evidence of a commitment to Continuing Professional Development
	<ul style="list-style-type: none">• Degree in subject desirable



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Special Requirements:	<ul style="list-style-type: none">• This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).
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Date Reviewed: May 2021